



Spouse/Partner Program Committee Structure

AASCU's Spouse/Partner Program has a committee that governs the planning processes for our membership. There is a sub-committee that assists with outreach, recruitment and retention of members to serve on the planning committee.

Due to unforeseen circumstances, spouses/partners sometimes need to resign from either the Spouse/Partner Planning Committee or the ORR Sub-Committee. Should a resignation occur, the Chair of either committee or sub-committee and the Spouse/Partner Program Coordinator would recommend to the whole committee a replacement to fill the remainder of the resigning member's term.

Spouse/Partner Planning Committee (SPPC)

Purpose

The Spouse/Partner Planning Committee (SPPC) oversees the planning and implementation of AASCU's programs and resources for the spouses/partners of member presidents and chancellors.

Membership

The Committee consists of an unlimited number of spouses/partners who serve staggered two-year terms with half the members rotating off the group each year. The Spouse/Partner Program Liaison (spouse of the AASCU President), the Planning and Outreach Coordinator (former spouse/partner employed by AASCU), and by courtesy, the spouse/partner of the AASCU Board Chair serve as *ex officio* members of the Planning Committee.

Selection Process

A candidate for the Planning Committee may be self-nominated or nominated by another member. If a member nominates another member, the nominator will make sure to verify that the nominee is willing to serve if selected.

A slate of candidates for the Planning Committee is presented to the spouse/partner membership for ratification prior to Annual Meeting in October.

At Annual Meeting, the Planning Committee selects a second-year member of the committee to serve as chair and a first-year member to serve as chair-elect. The role and responsibilities of the Chair and Chair-Elect are described in the chart at the end of this document.

Role

The role of the Spouse/Partner Planning Committee is to provide leadership and oversight for all programs and activities serving AASCU's Spouse/Partner network. The Spouse/Partner Program Coordinator consults with this committee on content and format of meeting sessions, and members assist in session facilitation as needed at Summer Council and Annual Meeting. This committee also helps to engage spouses/partners in AASCU activities and to reach out to spouses and partners of new member presidents and chancellors.

Meeting Pattern

The members of this committee meet in-person twice a year at Summer Council and Annual Meeting and participate in monthly meetings via teleconference as necessary. Members are encouraged to join the conversations on the conference calls in order to provide ideas and feedback relevant to programming at AASCU's two meetings.

Outreach, Recruitment and Retention Sub-Committee (ORRSC)

Purpose

The Outreach, Recruitment and Retention Sub-Committee (ORRSC) is responsible for outreach, recruitment and retention of a diverse membership for the Spouse/Partner Planning Committee. Members will communicate with, solicit and support new members for the SPPC and its committees.

Membership

The ORRSC consists of 7 members elected by the membership prior to the Annual Meeting. Committee members will serve staggered two-year terms with 3-4 rotating off each year and will be representative of regional AASCU membership.

The spouse/partner of the Chair of the AASCU Board of Directors and the spouse/partner of the AASCU President are invited to serve as ex-officio members of the ORRSC.

Selection Process

A slate of candidates for the ORRSC is presented to the spouse/partner membership for ratification prior to Annual Meeting in October. At Annual Meeting, a new chair is selected by the ORRSC from among its continuing members and who will serve as a regular member of the SPPC.

Role

The role of the ORRSC is to identify candidates recommended for membership on the Spouse/Partner Planning Committee and the Outreach, Recruitment and Retention Sub-Committee. Consideration will be given to developing membership that encompasses the full range of diversity as reflected in the membership of AASCU.

Meeting Pattern

Members of the ORRSC meet twice a year at Summer Council and Annual Meeting to fulfill their duties and via teleconference in June and at other times if vacancies occur.

Timeline of Process

May

AASCU spouse/partner membership is sent a call for new membership via email or other methods for the Spouse/Partner Planning Committee. The deadline for nominations is June 15.

June

The Outreach, Recruitment and Retention Sub-Committee members participate in a conference call to review nominations/nominees and develop a tentative slate.

July

The ORRSC meets at Summer Council (dial-in option available for those unable to attend) to finalize a slate based on outreach and recruitment efforts received. Individuals suggested are informed and asked if they are willing to serve.

August/September

Slate presented electronically to AASCU spouse/partner membership for ratification.

October

New Spouse/Partner Planning Committee and the Outreach, Recruitment and Retention Sub-Committee meet at Annual Meeting.

Committees

Spouse/Partner Planning Committee	Spouse/Partner Outreach, Recruitment and Retention Sub-Committee
<p style="text-align: center;"><u>Role</u></p> <p>Provides leadership/oversight for all programs and activities serving AASCU's Spouse Partner network.</p> <p>Supports Spouse/Partner Program Coordinator on content and format of meeting sessions and helps in session facilitation as needed.</p> <p>Helps to engage spouses/partners in AASCU activities and to reach out to spouses of new members.</p>	<p style="text-align: center;"><u>Role</u></p> <p>Identifies the slate of candidates recommended for positions on the Spouse/Partner Planning Committee and the Outreach, Recruitment and Retention Sub-Committee each year, based on recommendations solicited from the full membership.</p>

<p style="text-align: center;"><u>Meeting Pattern</u></p> <p>Meets twice a year (at Summer Council and Annual Meeting) and via teleconference calls regularly scheduled throughout year.</p> <p style="text-align: center;"><u>Members</u></p> <p>Slate proposed by Outreach, Recruitment and Retention Sub- Committee</p> <p>Unlimited number of members serve 2 year terms; Half rotate off annually.</p> <p>3 ex-officio members</p> <ul style="list-style-type: none"> • Planning Coordinator (ongoing term) • Liaison (ongoing term) • Spouse/Partner of Chair of the AASCU Board – if applicable (one year term) 	<p style="text-align: center;"><u>Meeting Pattern</u></p> <p>Meets twice a year (at Summer Council and Annual Meeting) to fulfill duties and via teleconference in June and if vacancies occur.</p> <p style="text-align: center;"><u>Members</u></p> <p>Slate proposed by Outreach, Recruitment and Retention Sub-Committee</p> <p>7 members serve 2 year terms; 3-4 rotate off annually</p> <p>2 ex-officio members</p> <ul style="list-style-type: none"> • Planning Coordinator (ongoing term) • Liaison (ongoing term)
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Committee Leadership

Chair Planning Committee	Chair-Elect Planning Committee	Chair Outreach, Recruitment and Retention Sub- Committee	Chair-Elect Outreach, Recruitment and Retention Sub- Committee
<p>2 year term (1 as Chair-Elect and 1 as Chair)</p> <p>Succeeds to the position automatically after serving as Chair-Elect.</p> <p style="text-align: center;"><u>Responsibilities</u></p> <p>Provides leadership to the Spouse/Partner Planning Committee.</p> <p>Convenes and leads meetings and conference calls.</p> <p>Brings</p>	<p>2 year term (1 as Chair-Elect and 1 as Chair)</p> <p>Selected from first-year members of Committee</p> <p style="text-align: center;"><u>Responsibilities</u></p> <p>Serves as a regular member of the Spouse/Partner Planning Committee.</p> <p>Performs the duties of the Chair if that individual is unable to participate in a meeting</p>	<p>2 year term (1 as Chair-Elect and 1 as Chair)</p> <p>Succeeds to position automatically after serving as Chair-Elect.</p> <p style="text-align: center;"><u>Responsibilities</u></p> <p>Reviews nominations to develop a slate of individuals to serve as members of the Planning Committee and members of the Outreach, Recruitment and Retention Sub-Committee.</p>	<p>2 year term (1 as Chair-Elect and 1 as Chair)</p> <p>Selected from first-year members of Sub-Committee</p> <p style="text-align: center;"><u>Responsibilities</u></p> <p>Performs the duties of the Chair if that individual is unable to participate in a meeting or conference call.</p>

recommendations from the Committee to the AASCU staff. Serves as spokesperson for the Committee in communications with AASCU member spouses and partners.	or conference call.		
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*Revised January 10, 2017