



2019 AASCU- CCIEE Visiting Instructor Program Application Form

Title First Name Last Name

Position

Institution

Department

Discipline

E-mail Phone Number

Address

VIP participants MUST BE flexible in regards to their placement. However, we will take your availability and preferences where specified, into consideration. Please complete the sections below thoroughly to assist us with the placement process.

Period of Application :

Check all for which you are applying, indicating first preference. Dates are travel-inclusive.

Please note: Other proposed dates will also be taken into consideration. However, early July to late August is summer break, and late January to early March is winter break for Chinese universities. Therefore, no applications for teaching within this period will be accepted .

- *If you have dates similar to those specified below available for 2020, you are welcome to submit an early application.*
- *If you have plans to teach for a semester or one academic year in the next two years, you are welcome to submit these dates for consideration.*
- *Specify alternate dates in the "Other/Please Specify" area provided.*

Summer Session A / May 6 – June 5, 2019
Session B / May 20 – June 19, 2019
Other

Please specify

Fall Section A / October 14 – November 13, 2019
Section B / November 17 – December 16, 2019
Other

Please specify

List of the courses you could offer to teach (specify undergraduate or graduate, note special equipment, etc.)

Please specify

List other personal conditions we should be aware of for planning purposes (i.e., special diet, other accommodations needed):

Please specify

Statement of Understanding of Program Participation Terms

I understand that, if invited I am committed to delivering the agreed upon course in the time frame noted above. I agree as a VIP participant, to be flexible in regards to my placement. I understand that the program will cover the cost of round-trip international economy airfare from my home university's city to Beijing; accommodation and orientation for one day in Beijing; round-trip economy airfare or other transportation to the city in China and in which I will be teaching (if needed); airport pickups; accommodation at the host university; access to an office; and a stipend of 4000 RMB while on the ground. I also understand that a stipend of 3000 RMB will be provided through CCIEE in cooperation with my home university to support my participation. I further understand that I will be responsible for applying and paying for my visa to China and covering all other costs (including but not limited to local U.S. transportation, personal expenses, meals, etc.) to participate in this program. I understand that after the air ticket has been purchased for the program, I am obligated to provide the teaching in the time frame noted. I understand that I am not allowed to bring children under age 14 with me along on the program without having another adult with me. I agree that any costs of bringing additional family members or adjusting living accommodations to support additional family members accompanying me to China will be my own expense.

Signature

Date