

ASSCI ONLINE APPLICATION INSTRUCTIONS

for students admitted into the ASSCI approved program

The instructions in this document are for the students who are admitted in a study abroad in China program on your campus and the teaching faculty will work with you to fill out the ASSCI scholarship application.

Websites:

1. Chinese Government Scholarship program official website is <https://campuschina.org/>
2. Click blue bottom “**Scholarship Application for Students**” on the top right side, The online Application Form: <https://studyinchina.csc.edu.cn/#/login>.

*Please create a student account to complete the online application form. Click on the **English** option, and the page will be translated.*

Please note, the selection process will solely rely on the online system and application material submitted electronically. Hard copies are no longer required. Therefore, please make sure all the documents submitted online are truthful, correct, and complete.

Completing your online application

Please read through the following steps before starting your application. In the next section, you will be provided with step-by-step instructions related to completing the online application.

Here is what you need to fill in:

1. Program Category is **Type A**; Agency No. is **8401**; Agency name is **Embassy of P. R. China in U.S.A.**;
2. For Language Proficiency, Chinese language skill is preferred but not required.
3. Under the Proposed Study in China section, please choose “**General Scholars**” in response to the item “Apply for”, **Note: It is not the degree program you are studying on your campus. ASSCI program students will only be under “General Scholars” no matter if you are undergraduate or graduate students.**
4. For the Preferences of Institution section, please choose the institution provided by your teaching faculties.
5. For Duration of the Major Study, please note that based on the length of schooling provided by the university and your chosen start date, the system has given the end date of your major study. If you are planning to change it, please reach the university and make a confirmation.

6. "Contact in China" is for applicants who are under the age of 18 and need guardianship. If it does not apply to you, please leave it unfilled.
7. ** "Dispatching Authority" and "Application Receiving Agency" refer to the Chinese Embassy in Washington D.C. for potential students. AASCU (Sufei Li) will act as the coordinator between students and the Embassy.

Completing your application – Supporting Documents

Please follow the website instructions to submit the application online (Including Personal Information, Education and Employment History, Other contacts). Also, please save and download the completed form at the end and email it to Sufei Li at Lis@aascu.org

1. **Mandatory** - The printed CSC-ASSCI online application – should be signed (please note that the name needs to match the one on the passport).
2. **Mandatory** - Copy of the passport photo page and passport/visa-style photo;
3. **Mandatory** - Highest Diploma granted (no need to be notarized);
 - a. If you are going to receive your bachelor's or master's degree in the coming May, please submit an **official** letter from your current school as proof of student status with the title of your expected degree and expected date of graduation;
 - b. If you are a freshman, sophomore, or junior, please submit a copy of your high school diploma;
4. **Mandatory** - The **Official** Academic Transcript (no need to be notarized);
5. **Mandatory** - A Study Plan (or Personal Statement) - should explain in detail what you plan to achieve by participating in the study abroad program in China with the scholarship program. It must include such information as your current or area of your studies, the field of your research interest, your background, and your interest in China and in Chinese culture. Please note that the Study Plan or Personal Statement requires a **minimum of 500 words**;
6. **Mandatory** - A photocopy of the **Foreigner Physical Examination Form** is required by the Chinese government. The form can be downloaded from <https://www.cscscholarship.org/foreigner-physical-examination-formchina.html?189db0&189db0>.
 - a. The medical examinations must cover all the items listed in the Foreigner Physical Examination Form. Incomplete records or those without the signature of the attending physician, the official stamp of the hospital, or a photograph of the applicant are invalid. Please keep the original for the Chinese visa application later.

- b. Some items on the physical exam form may be difficult to understand for foreigners. CSC's main concern is to prevent infectious diseases from being brought to China. For example, the chest X-ray is required for tuberculosis, blood tests for AIDs, Syphilis, and other epidemic diseases. Your doctor is required and highly appreciated to fill out the physical exam form properly with "OK" or "Good" etc., together with his/her signature or the stamp of the hospital. For items like "nose", "eye", "ears", "extremities", your doctor can simply fill out "normal" or "abnormal", together with his/her signature or the stamp of the hospital. As long as the form bears a doctor's signature or the stamp of a hospital, it will be accepted.

7. **Mandatory-** Non-Criminal Report Record from the local public authority

8. **Not required:** Pre-admission Letter

***Note:**

1. The application form can only be downloaded after the submission of all applications. If the account contains unsubmitted applications, the applicant will not be able to download the application form.
2. After finishing all the required applications, please remember to send one copy to Sufei Li at lis@aascu.org for backing up.
3. For any questions during the application process, or for more information, please contact Sufei Li at lis@aascu.org